

Employment Opportunity-Selkirk First Nation

Position: Director Capital
Salary: \$67,093 to \$83,839 per annum
(negotiable depending on experience)
- based on 70 hours bi-weekly (salaried position)
Status: Permanent Full-Time
Closing Date: September 4, 2020

Job Summary

Reporting to the Senior Director Operations, this position is responsible for the overall planning, implementation, and management of the Capital Works Department. This includes direction and management of a multi-million-dollar budget and a workforce of up to 35 people. The position oversees and manages the new construction and repair of houses and community buildings, the deliver of infrastructure services including water distribution, sewage systems and landscaping, as well as the management of professional and trades contracts and service agreements.

Education and Experience

The ideal candidate will have:

- Completion of Grade 12 with Trades Certification or equivalent experience in municipal or infrastructure maintenance
- Experience providing financial and administrative management and oversight for construction, municipal infrastructure systems or other similar programs
- Experience working with a First Nation

Knowledge and Skills

- Knowledge of building construction and infrastructure development and maintenance
- Ability to establish and deliver on goals, objectives, long term priorities in the delivery of a program
- Strong supervisory skills\ sensitivity to First Nation culture, traditions, history, socio-economic dynamics, challenges and aspirations.
- Strong interpersonal skills, including the ability to foster trust and acceptance, to build cooperative working relationships within and outside the organization
- Ability to organize jobs and to delegate work appropriately
- Strong written and oral communications skills
- Microsoft Office (Word, Excel, Outlook)

Conditions of Employment

Criminal Records Check, Valid Class 5 Yukon Driver's License, willingness to travel.

For additional information or to submit your resume, contact

Dena Zavier at hrdirector@SelkirkFN.com

Please be advised that the primary method of communications with applicants will be by email, and only those who are being considered will be contacted. Selkirk First Nation hiring policies will apply.