



Selkirk First Nation

P.O. Box 40, Pelly Crossing, Yukon Territory Y0B 1P0
Phone: (867) 537-3331 Fax: (867) 537-3902



Employment Opportunity

Position: Fort Selkirk Operations Technician
Department: Heritage
Salary: \$28.49 - \$ 33.98
Status: Term Full-Time
Closing Date: June 7th, 2021

Job Summary

Reports to Project Manager, this position provides operational support grounds maintenance, equipment maintenance and expediting services.

- ensure the provision of all supplies and equipment needed for the successful conduct of the Fort Selkirk Stabilization/Development project
- coordinating with the Heritage Manager and HSU, perform expediting services, bringing food, materials, equipment and other supplies to the site from Whitehorse and Pelly Crossing
- removing garbage and other surplus materials from the site.
- coordinating with the Heritage Manager and the Project Manager to bring people to and from the site on an as-needed basis for medical and other approved reasons
- carry out regular inspections of the entire site to evaluate the condition of buildings and assets in order to identify additional work required
- acquire sufficient expertise to maintain and troubleshoot the solar/diesel power and water systems, liaise with offsite technicians and HSU to troubleshoot and conduct minor repairs on this equipment
- Maintain maintenance logs for generators, water system, solar power system, boats, power tools and vehicles, provide logs to PM midway and at end of season
- Ensure the proper, safe and effective maintenance and secure storage of all site tools and equipment including boats, motors and generators
- Ensure log working tools are returned at the end of each work day and are sharpened and properly maintained
- with the Project Manager and the Historic Sites Project Officer, determine equipment replacement needs. Recommend specific equipment acquisitions to the SFN Heritage Manager and Historic Sites Project Officer
- maintain an equipment and material inventory and present this inventory to the Project Manager and HSU at the beginning and end of each work season
- Instruct the work crew on proper use of power tools and equipment including the tractor, side-by-side and boats
- ensure cooking staff are provided with the facilities and the materials needed to feed the Fort Selkirk work crew
- Other duties as requested

**For additional information contact
Terri-Lee Isaac, Heritage Manager
at (867) 537-3331 ext. 606**

**Please submit resume to Human Resources
humanresources@selkirkfn.com**